



St David's College

— Est. 1965 —

Job Description

Kitchen Porter

The duties outlined in this job description are in addition to those specified in the kitchen porter contract. They are not meant to be exhaustive, and it is expected that the role will be undertaken in a spirit of cooperation and a willingness to be flexible in order to meet the needs of the pupils and St David's College.

This job description may be modified by the Catering Manager or head chef, with your agreement, to reflect or anticipate significant changes in the job, commensurate with the salary and job title.

Responsible For: Assisting the catering department to a high standard.

Responsible to: Catering Manager and the head chef

Key Tasks and Responsibilities:

- To ensure the kitchen is always kept clean and the right chemicals are used for the right job.
- To ensure all jobs handed out by chefs are done and to a high standard before leaving.
- Any food prep work is done to the standard the chef has demonstrated.
- Ensure that the station you work at is left to the standard and all jobs are completed before finishing your shift.
- To ensure the dining room is clean and tidy before leaving and both washing areas are clean and tidy.

All members of the Staff agree to:

- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.