



Coronavirus (Covid 19) Policy

Coronavirus (COVID-19) Policy

Date	Review Date	Coordinator	Nominated Governor
01/09/2021	01/09/2022	Steve Delaney	Pete Gaskell

We believe this policy should be a working document that is fit for purpose, represents the school ethos, enables consistency and quality across the school and is related to the following legislation:

- Coronavirus Act 2020 (Commencement No.1) (Wales) Regulations 2020
- Health Protection (Coronavirus Restrictions) (No.5) (Wales) Regulations 2020
- Health and Safety at Work Act 1974
- Children and Families Act 2014

The following documentation is also related to this policy:

- The Welsh Assembly Government's "Local COVID-19 infection control decision framework for schools from autumn 2021"
- The Welsh Assembly Government's "Reasonable measures action card for schools"
- The Welsh Assembly Government's "Operational guidance for schools and settings"
- The Welsh Assembly Government's "COVID-19 interventions in schools: approach to the autumn term 2021 -2022"

Coronavirus (COVID-19);

St David's recognises that the COVID situation remains uncertain, and there may be a need to revise the policy in the event of any significant developments.

We have a duty to help prevent the spread of the disease by ensuring pupils and school personnel. The school will take the following essential measures to reduce the spread of coronavirus:

- require members of staff and pupils stay at home and self isolate if they;
 - have symptoms of COVID-19
 - have tested positive, even if asymptomatic
 - have been advised by NHS Wales Test Trace Protect to do so
 - are required to self isolate for travel related reasons
- ensure that hands are washed with soap and water or hand sanitiser:
 - after breaks and sports activities

- before cooking and eating
- before leaving home
- on arrival at school
- after using the toilet

- Ensure that there is appropriate ventilation measures and cleaning regimes on school premises
- Send home or isolate any staff member or pupil who becomes unwell at school with possible symptoms of COVID-19
- Promote good respiratory hygiene by promoting the “catch it, bin it, kill it, wash your hands” approach
- Minimise close contact between pupils
- Encourage the use of face coverings while travelling to and from school and while on the premises
- Encourage staff to utilise rapid result coronavirus tests to detect any potential infection

Visitors to site

Only visits that are deemed **essential** should be considered.

Visits **MUST** be planned in advance

Evidence of LFD within 12hrs of visit.

Mask always worn inside school buildings

Socially distanced from pupils and staff when possible

Always supervised by whoever has organised the visit

All visitors must sign in and out at reception

Staff waiting on a PCR test must

If you are in school and waiting for the results of PCR test due to being a contact of a POSITIVE case (but you have NO symptoms) please wear a mask in and around school campus and be EXTRA VIGILANT taking necessary precautions. ie minimal contact, thorough cleaning of work area etc

A flow chart has been distributed to staff inform what to do if a pupil is symptomatic, or a pupil has tested positive.

A new risk assessment has been amended to reflect the latest guidance and framework (27th August 2021) and has been sent to TTP for advice (31st August) and we are awaiting advice.

Absences

If you are absent from School due to coronavirus symptoms or TTP you must email the Bursar (kbaines@stdavidscollege.co.uk) the following:

- Confirmation of the test date
- Confirmation of the results of the test/tests

You should therefore work from home where possible until the results are received.

We have in place strategic plans:

- to close the school in the event of a national lockdown;
- to cater for vulnerable children and children of key workers;
- for school personnel working at a hub;
- for staying in contact with all stakeholders;
- to provide continuity of learning;
- to maintaining the health and safety of the school building(s) (see School Premises policy)
- to re-open the school after lockdown;
- for staying in contact with vulnerable children who do not attend school during lockdown.

Aims

- To have in place safe systems to prevent the spread of Coronavirus (COVID-19)
- To have in place strategic plans to ensure the school continues to function during the COVID-19 pandemic.
- To ensure compliance with all relevant legislation connected to this policy.
- To work with other schools and the local authority to share good practice in order to improve this policy.

Responsibility for the Policy and Procedure

Role of the Governing Body

The Governing Body has:

- appointed a member of staff to be responsible for Health and Safety;
- delegated powers and responsibilities to the Headteacher to ensure all school personnel and stakeholders are aware of and comply with this policy;
- responsibility for ensuring:
 - full compliance with all statutory responsibilities;
 - the school complies with all equalities legislation;
 - funding is in place to support this policy;
 - this policy and all policies are maintained and updated regularly;
 - all policies are made available to parents;

- the effective implementation, monitoring and evaluation of this policy

Role of the Headteacher

The Headteacher will:

- work in conjunction with the Senior Leadership Team to ensure all school personnel, pupils and parents are aware of and comply with this policy;
- ensure risk assessments are:
 - in place and cover all aspects of this policy;
 - accurate and suitable;
 - reviewed annually;
 - easily available for all school personnel
- have in place strategic plans:
 - to close the school in the event of a national lockdown;
 - to cater for vulnerable children and children of key workers;
 - for acting as a hub school;
 - for staying in contact with all stakeholders;
 - to provide continuity of learning;
 - to maintaining the health and safety of the school building(s) (see School Premises policy)
 - to re-open the school after lockdown;
 - for staying in contact with vulnerable children who do not attend school during lockdown.
- inform school personnel, pupils and parents of the procedures for isolation and reporting symptoms of coronavirus
- ensure school personnel undertaking the above are safeguarded by:
 - ensuring they use only a school mobile or a phone with a withheld number;
 - their line manager keeping in regular contact with them
- monitor the effectiveness of this policy by speaking with pupils, school personnel, parents and governors;
- annually report to the Governing Body on the success and development of this policy.

Role of School Personnel

School personnel will:

- comply with all aspects of this policy;
- keep contact with their pupils;
- provide online school work for their pupils when the school is prevented from opening;
- have due regard to their own health and wellbeing and that of others;
- report any concerns they have on any aspect of the school community.

Role of Pupils

Pupils will:

- keep in contact with their class teacher when the school is prevented from opening;
- do the online school work provided by their class teacher
- maintain social distancing on school premises and engage in all preventative measures as set out by the College

Role of Parents/Carers

Parents/carers will:

- comply with this policy for the benefit of their children;
- keep in contact with the school;
- ensure their children undertake the online school work;
- ensure that their child isolates in line with government guidelines if they present with possible symptoms of COVID-19

Training

All school personnel:

- have equal chances of training, career development and promotion;
- receive training on induction which specifically covers:
 - All aspects of this policy
 - Health and Safety
 - Risk Management and Assessment
 - Communicable Diseases
 - Reporting of Injuries, Diseases and Dangerous Occurrences
 - Dealing with Critical Incidents
 - Equal opportunities
 - Inclusion
- receive periodic training so that they are kept up to date with new information;
- receive equal opportunities training on induction in order to improve their understanding of the Equality Act 2010 and its implications

Equality Impact Assessment

Under the Equality Act 2010 we have a duty not to discriminate against people on the basis of their age, disability, gender, gender identity, pregnancy or maternity, race, religion or belief and sexual orientation.

This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.

Race Disparity Audit

We acknowledge the findings of the Race Disparity Audit that clearly shows how people of different ethnicities are treated across the public services of health, education, employment and the criminal justice system.

The educational section of the audit that covers: differences by region; attainment and economic disadvantage; exclusions and abuse; and destinations, has a significant importance for the strategic planning of this school.

Monitoring the Implementation and Effectiveness of the Policy

The practical application of this policy will be reviewed annually or when the need arises by the coordinator, the Headteacher and the nominated governor.

A statement of the policy's effectiveness and the necessary recommendations for improvement will be presented to the Governing Body for further discussion and endorsement.

Linked Policies

- Health and Safety Parts 1-3
- Risk Management and Risk Assessment
- Medical and First Aid
- Dealing with Critical Incidents
- Remote Learning
- Communicable Diseases
- Reporting of Injuries, Diseases and Dangerous Occurrences
- Communicating with School Stakeholders
- School Crisis Management
- New and Expectant Mothers at Work